

## Who to contact?

### Wanting to avoid redundancies?

If you want to explore options short of making redundancies contact:

ACAS, visit [www.acas.org.uk](http://www.acas.org.uk) or call 01284 774529

If you want advice on improving your business to avoid redundancies contact:

Business Link, visit [www.businesslinkeast.org.uk](http://www.businesslinkeast.org.uk) or call 08457 171615

Advice on temporary stop and short time working contact:

Jobcentre plus, call 01223 884679

### Considering making redundancies?

If you wish to understand legal or contractual issues when employee jobs are under threat, contact:

ACAS, visit [www.acas.org.uk](http://www.acas.org.uk) or call 01284 774529

If you want to offer early re-training support and have employees advised on their skills contact:

EEDA, visit [www.eeda.org.uk/redundancy](http://www.eeda.org.uk/redundancy) or call 01923 698458

For benefit advice call 01223 884679

### Making redundancies?

If you have issued redundancy notices, both organisations can help your staff with skills and finding work contact:

Jobcentre Plus, visit [www.jobcentreplus.gov.uk](http://www.jobcentreplus.gov.uk) or call 01727 773387

Learning & Skills Council, visit [www.lsc.gov.uk](http://www.lsc.gov.uk) or call 0800 0155545

Produced with funding from the East of England Skills and Competitiveness Partnership.



# Help for employers during the economic downturn

REDUNDANCY

Are you trying to avoid making redundancies?  
Are employee jobs under threat in your organisation?  
Do you have staff about to be made redundant?

If you answered yes to any of these questions, read on...



East of England Development Agency



EUROPEAN UNION  
European Social Fund



Part of the Department  
for Work and Pensions



Leading learning and skills

Funding for the above support is from the European Social Fund, Learning and Skills Council, the East of England Development Agency and Jobcentre Plus.

## What situation are you in?

## What help is available?

## Who to contact?

**YOU**  
the employer

Wanting to avoid redundancies?

Exploring other options – e.g. short timeworking, wage reductions

**ACAS**  
01284 774529

Business improvement – e.g. cash flow, finding customers, productivity

**Business Link**  
08457 171615

Considering making redundancies?  
Employee jobs under threat

Know the law – layoffs, contract change, consulting, & dismissal

**ACAS**  
01284 774529

Early re-training support, assess employee skills & goals, upskilling

**EEDA R2R**  
01923 698458

Making redundancies?  
Employees under notice  
Redundancy imminent

Identify skill needs, job focused training, help with barriers – e.g. travel costs

**Jobcentre Plus**  
01223 884672

Bespoke flexible training linked to jobs available, help finding work

**Learning & Skills Council**  
0800 0155545